



ABSTRACT

Backward Classes, Most Backward Classes and Minorities Welfare Department - Procurement and distribution of Bicycles to 11th standard BC/MBC/DNC/SC/ST/OC students studying in Government, Government Aided and Partly Government Aided Schools across the State for the year 2025-26 – Constituting Purchase Committee and assigning powers - Orders – Issued.

Backward Classes, Most Backward Classes and Minorities Welfare (MW2) Department

G.O. (Ms) No.34

Dated 03.06.2025

திருவள்ளூர் ஆண்டு 2056
விசுவாசுவ, வைகாசி 20

Read:

- 1) Government Letter No.37864/Finance (Salaries)/2021, dated 09.01.2023.
- 2) G.O. (Ms) No. 28, Backward Classes, Most Backward Classes and Minorities Welfare Department, Dated 04.03.2024.
- 3) From the Commissioner, Backward Classes Welfare Letter No.DBC/491/2024-D3, Dated 21.01.2025.

ORDER:-

The Supply of Bicycle Scheme was originally introduced in the year 2001-02 for 11th & 12th std SC/ST Girls student studying in Government and Government Aided Schools. From the year 2005-06 onwards this scheme was extended to all the 11th Std students (both Boys & Girls) studying in Government, Government Aided and Partly Government Aided Schools. Since then, the Supply of Bicycle Scheme for 11th std students studying in Government, Government Aided and Partly Aided Schools is being implemented continuously by the Government every year.

2) In the Government Order second read above, orders were issued constituting Purchase Committee with certain Guidelines for the procurement and distribution of Bicycles to 11th standard BC/MBC/DNC/

SC/ST/OC students studying in Government, Government Aided and Partly Government Aided Schools across the State for the year 2024-25.

3) In the letter third read above, the Commissioner of Backward Classes Welfare has sent proposals for procurement of Bicycles to be supplied to 11th standard BC/MBC/DNC/SC/ST/OC students studying in Government, Government Aided and Partly Government Aided Schools across the State for the year 2025-26, wherein the cost per Bicycle has been estimated by taking into account a 5% hike on the cost per Bicycle (Boy & Girl) purchased in the previous year (i.e. 2024-25). Approximate cost per Bicycle for the year 2025-26 is as follows:-

S.No.	Gender	Final price of Bicycle for the year 2024-25 (inclusive of IGST) (Rs.)	Approximate price of Bicycle for the year 2025-26 with 5% increase in price of Bicycle of previous year (inclusive of IGST) (Rs.)
1.	Boys	4900/-	5,145/-
2.	Girls	4760/-	4,998/-

4) The indent for Bicycles for the year 2024-25, will be taken as the tentative number of Bicycles required for the year 2025-2026. The Department wise tentative indent and approximate fund requirement for the year 2025-26 are as follows:

S.No	Department	Tentative indent for the year 2025-26 (approximately)			Approximate fund requirement for the year 2025-26 (Rs.)		
		Boys	Girls	Total	Boys	Girls	Total
1	2	3	4	5 (3+4)	6	7	8 (6+7)
1	Backward Classes Welfare	83,581	1,08,207	1,91,788	43,00,24,245	54,08,18,586	97,08,42,831
2	MBC & DNC Welfare	81,952	1,00,311	1,82,263	42,16,43,040	50,13,54,378	92,29,97,418
3	Adi Dravidar Welfare	68,687	87,780	1,56,467	35,33,94,615	43,87,24,440	79,21,19,055
4	School Education Department	2,652	3,575	6,227	1,36,44,540	1,78,67,850	3,15,12,390
	Total	2,36,872	2,99,873	5,36,745	1,21,87,06,440	1,49,87,65,254	2,71,74,71,694

5) For implementing the scheme of distribution of Bicycles to 11th standard BC/MBC/DNC/SC/ST/OC students studying in Government, Government Aided and Partly Government Aided Schools across the State

for the year 2025-26, the Commissioner of Backward Classes Welfare has requested to issue orders to constitute the Purchase Committee with Chairman (Head of the Department of Backward Classes Welfare) and 10 other members and to authorize the Purchase Committee to procure bicycles for the year 2025-26 by following the prescribed conditions and to initiate the tender process for fixing Tender Conditions, Technical Specification and rate per Bicycle (Girl and Boy) duly following conditions laid down in the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000.

6) The proposal of Commissioner of Backward Classes Welfare has been carefully examined and the Government issue the following orders for procurement and distribution of bicycles to 11th standard BC/MBC/DNC/SC/ST/OC students studying in Government, Government Aided and Partly Government Aided Schools for the year 2025-26:-

I. Purchase Committee & Tender Process:

- i. Purchase Committee is constituted as stated below consisting of Chairman (Head of the Department of Backward Classes Welfare) and 10 other members: -

1	The Commissioner / Director of Backward Classes Welfare	Chairman
2	The Commissioner / Director of Most Backward Classes & Denotified Communities Welfare	Member
3	The Commissioner / Director of Minorites Welfare	Member
4	The Commissioner / Director of Adi-Dravidar Welfare	Member
5	The Commissioner / Director of School Education	Member
6	The Commissioner / Director of Tribal Welfare	Member
7	The Special Secretary / Joint Secretary / Deputy Secretary to Government, Finance Department.	Member
8	Joint Director (CTAL), Industries and Commerce Department	Member
9	Accounts Officer, Backward Classes Welfare	Member
10	Chief Accounts Officer, Most Backward Classes & Denotified Communities Welfare	Member
11	Professor / Associate Professor, Anna University, Chennai	Member

- ii. The Purchase Committee as constituted above is authorized to begin the Tender process for fixing Tender Conditions, Technical Specifications of Bicycles, notification of tender, price negotiation

and price finalization for Girl and Boy Bicycles for the year 2025-26 based upon the final indent for the 2024-25 duly following the conditions laid down in the Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tender Rules, 2000.

- iii. The Purchase Committee is empowered to invite the Commissioner of Commercial Taxes / Commissioner of Transport department or any officer designated by them as a special invitee to get suggestions related to taxes and transportation cost during finalization of price of Bicycles if necessity arises.
- iv. As per the instructions issued in the Government Letter first read above, all the procuring activities will be carried out in the e-procurement portal <https://tntenders.gov.in> through online mode only. Since only one uploading provision is available in the Web portal, the Chairman of the Purchase Committee is authorized to issue a single purchase order for all the Departments viz, Backward Classes Welfare, Most Backward Classes & Denotified Communities Welfare, Adi Dravidar Welfare Department (for both SC & ST) and School Education Department (for OC students) and to upload it in Web portal. Also, Letter of Acceptance, obtaining Tender Contract agreements and irrevocable Bank Guarantee from the successful tenderer shall be carried out by the Chairman of Purchase Committee commonly for all the Departments.
- v. The District Backward Classes and Minorities Welfare Officers should collect District wise, Community wise and School wise indent from the Chief Education Officers (CEOs) and send the same to the Directorate of Backward Classes Welfare within 10 days from the date of issuance of Purchase Orders which will be sent to the successful bidders by the Chairman of the Purchase Committee / Commissioner of Backward Classes Welfare within 15 days from the date of issuance of the Purchase Order.

II. Monitoring of Delivery and Distribution:

- vi. The District Collectors should ensure that the Bicycles are delivered by the suppliers to the Headmasters of each School as per the terms and conditions laid down in the Purchase Order and the guidelines issued by the Chairman of Purchase Committee i.e. the Commissioner of Backward Classes Welfare.
- vii. The District Collectors should constitute a Technical Committee consisting of General Manager, District Industries Centre (DIC), Chief Educational Officer, District Backward Classes & Minorities Welfare Officers and District Adi Dravidar Welfare Officers to test minimum Technical Specification. The District Collectors may constitute more number of committees for this particular purpose based upon the need in their jurisdiction.

- viii. The District Collector should constitute a Monitoring / Implementing committee consisting of District Chief Education Officer, District Backward Classes and Minorities Welfare Officers and District Adi-Dravidar Welfare Officers to monitor implementation of Bicycle Scheme stage by stage and to ensure that the Bicycles are distributed to all eligible students.
- ix. Concerned Chief Education Officer (CEO) and Joint Commissioner (Education) Corporations should monitor the distribution of Bicycle to School Head Masters and delivery of Bicycle to students on a daily basis. They are also directed to obtain the details of distribution & delivery of Bicycle from concerned school Head Masters and to submit the same to the Joint Director, School Education and concerned District Backward Classes and Minority Welfare officer.
- x. Chief Education Officer (CEO) should conduct a meeting every week along with concerned school Head Masters, District Backward Classes Minorities Welfare Officer, District Adi Dravidar Welfare Officers and District Co-ordinator of the supplier to review the progress of delivery & distribution of Bicycle to students.
- xi. The District Collectors should confirm delivery of bicycles allotted to the District through Chief Education Officer (CEO) who should compulsorily acknowledge and submit school-wise reports based on the delivery challan received from the School Headmasters, duly signed by the school Head Masters with date of receipt of Bicycles.

III. Sanction of Funds:

- xii. The respective Head of the Department viz. Backward Classes Welfare (for BC Students), Most Backward Classes & Denotified Communities Welfare (for MBC & DNC Students), Adi Dravidar Welfare Department (for both SC & ST) and School Education Department (for OC students) shall distribute funds to the Districts so as to make payment to the respective firm/firms based on the Purchase Order issued by the Backward Classes Welfare Department, as the funds are allotted in the Budgetary Estimate of the respective stakeholder's Department. Accordingly, the payment will be credited by the respective District Collectors to the supplier.
- xiii. Upon receipt of a consolidated report from the Chief Education Officers of the concerned district, the District Collectors are to incur the expenditure on bicycles procured under the respective heads of account and they are authorized to sanction the bill amount to respective Bicycle firm / firms, after ensuring 100% indented quantity of Bicycles have been delivered to School Head Masters with prescribed technical specifications.

- xiv. The District Collectors are authorized to sanction the bill amount for the additional indent placed for procurement of Bicycles to BC/MBC/DNC/SC/ST/OC students to the respective Bicycle firm/firms as mentioned in the tender condition based upon the need.

7) This order issues with the concurrence of the Finance Department vide its Note No.62 in this Department's eOffice file No.9474628/MW2/2025, dated 02.06.2025.

(By Order of the Governor)

C. Vijayaraj Kumar
Principal Secretary to Government

To
The Commissioner,
Backward Classes Welfare, Chennai – 600 005.
The Commissioner,
Most Backward Classes and Denotified Communities Welfare,
Chennai – 600 005.
The Commissioner, Minorities Welfare, Chennai – 600 005.
The Commissioner, School Education, Chennai – 600 006.
The Commissioner, Adi Dravidar Welfare, Chennai – 600 005.
The Director, Tribal Welfare, Chennai – 600 005.
The Joint Director, Chemical Testing and Analytical Laboratory,
Guindy, Chennai – 600 032.
The Professor, Anna University,
Guindy, Chennai – 600 025.
All District Collectors.

Copy to:

The Office of the Hon'ble Chief Minister,
Chennai – 600 009.
Adi Dravidar and Tribal Welfare Department,
Secretariat, Chennai - 600 009.
School Education Department, Secretariat, Chennai - 600 009.
Finance (BC, MBC & MW) Department, Secretariat, Chennai - 600 009.
The Senior Private Secretary to the Principal Secretary to Government,
Backward Classes, Most Backward Classes and Minorities Welfare,
Secretariat, Chennai – 600 009.
The Personal Clerk to the Special Secretary to Government,
Backward Classes, Most Backward Classes and Minorities Welfare,
Secretariat, Chennai – 600 009.
Stock file/Spare copy.

//Forwarded by Order//

A. Shi Sub 4/6/25
Section Officer